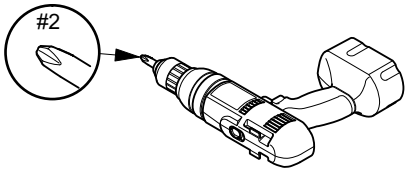
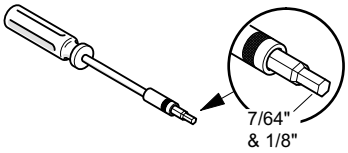
ENHANCED PREMISE®/MOXIE™
Privacy Elements
Installation Instructions

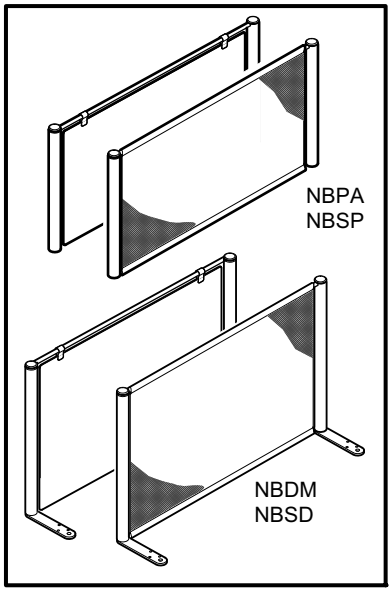
Tools Required



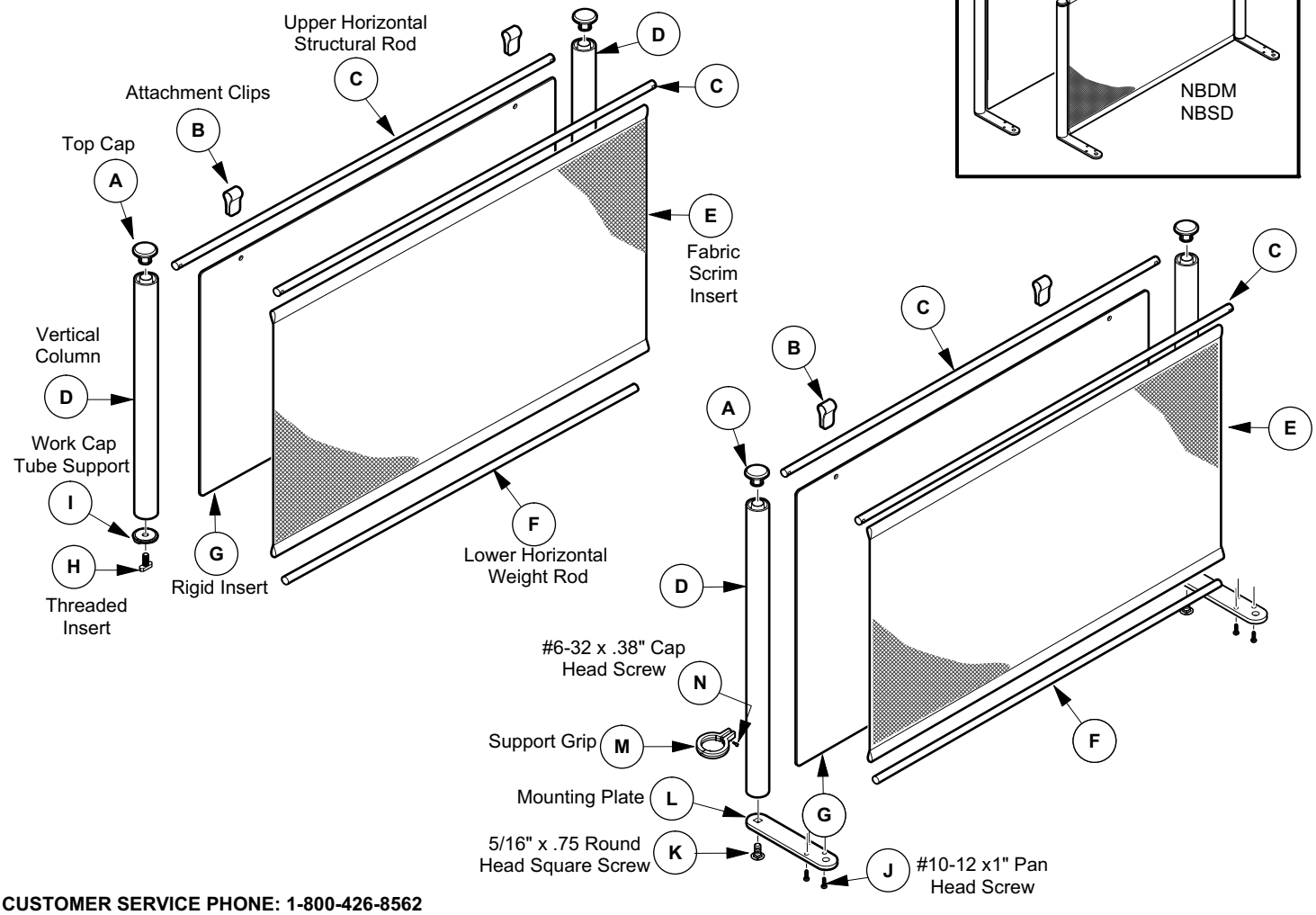


Screw Color Chart

Trim Color	Trim Code	Suggested Fastener Color
Beige	TR-R	Bright Zinc
Chalk	TR-AK	Bright Zinc
Charcoal	TR-K	Black Zinc
Graphite	TR-J	Black Zinc
Putty	TR-AA	Bright Zinc
Sand	TR-S	Bright Zinc
Smoke	TR-E	Bright Zinc
Stone	TR-AC	Black Zinc
Metallic Champagne	TR-MC	Black Zinc
Metallic Gunmetal	TR-MG	Black Zinc
Metallic Silver	TR-LE	Bright Zinc
Gray Tone	TR-G	Bright Zinc
Platinum	TR-P	Bright Zinc



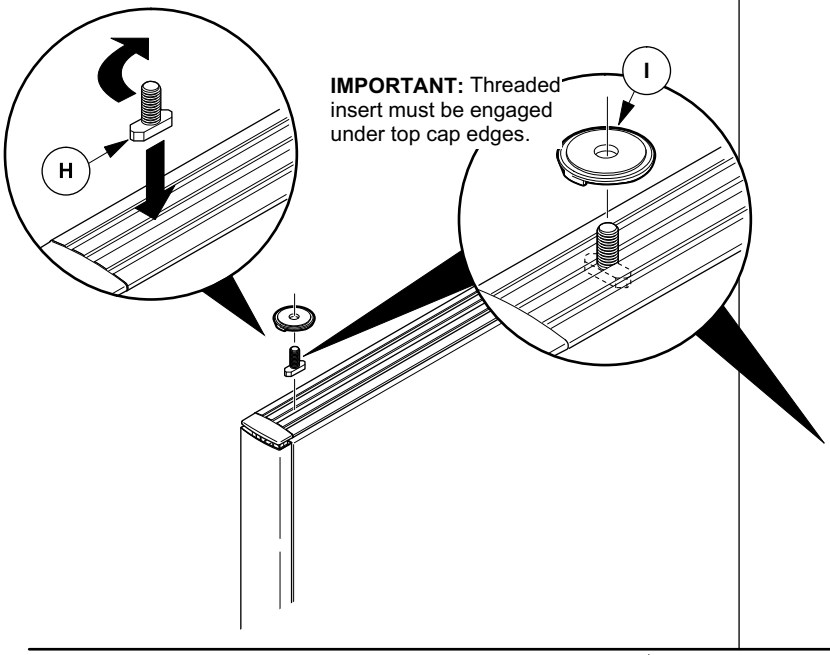
PANEL MOUNTED SCREENS AND DESK MOUNTED SCREENS



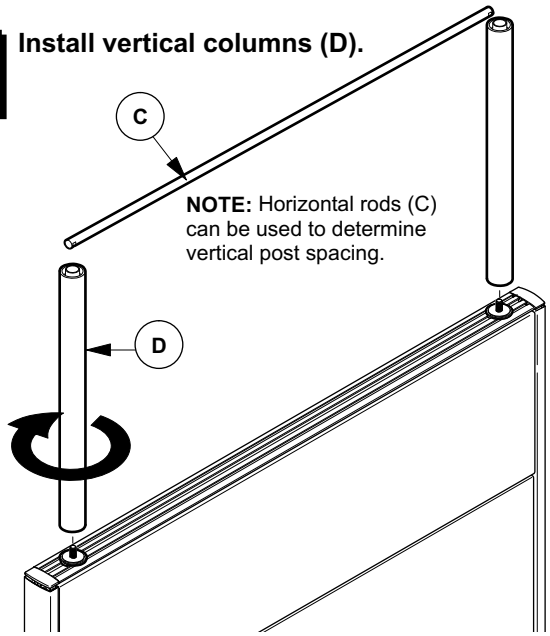
CUSTOMER SERVICE PHONE: 1-800-426-8562

PANEL MOUNTED SCREENS

1 **Install threaded insert (H) in top cap and add work cap tube support (I).**

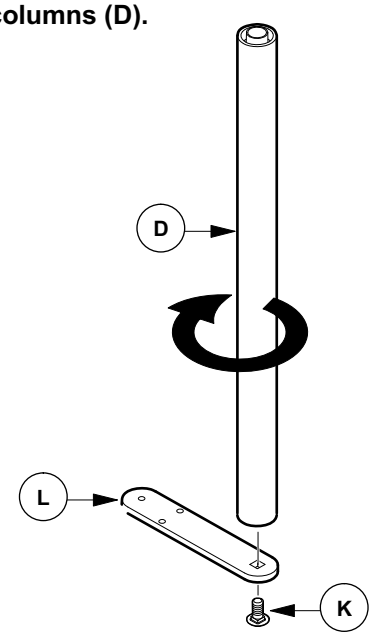


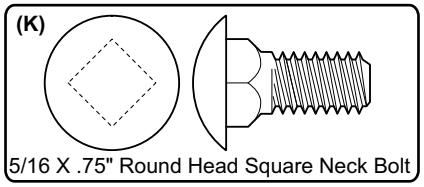
2 **Install vertical columns (D).**



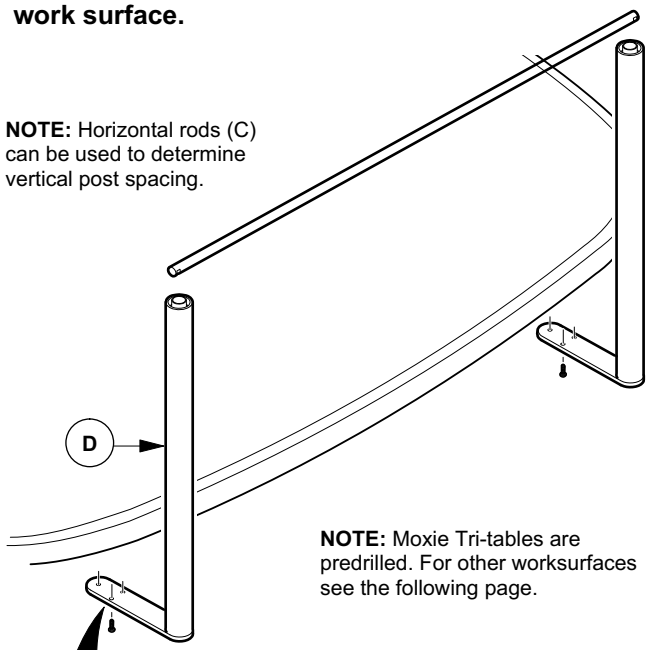
DESK MOUNTED SCREENS - ON MOXIE TRI-TABLES

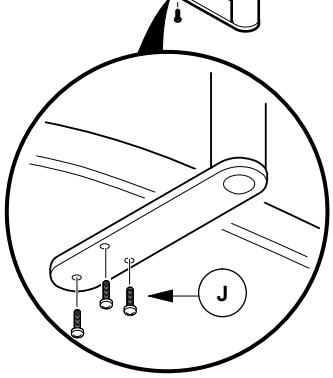
1 **Install mounting plates (L) to vertical columns (D).**

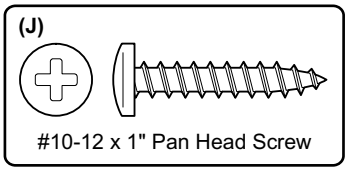




2 **Install vertical columns (D) to underside of work surface.**



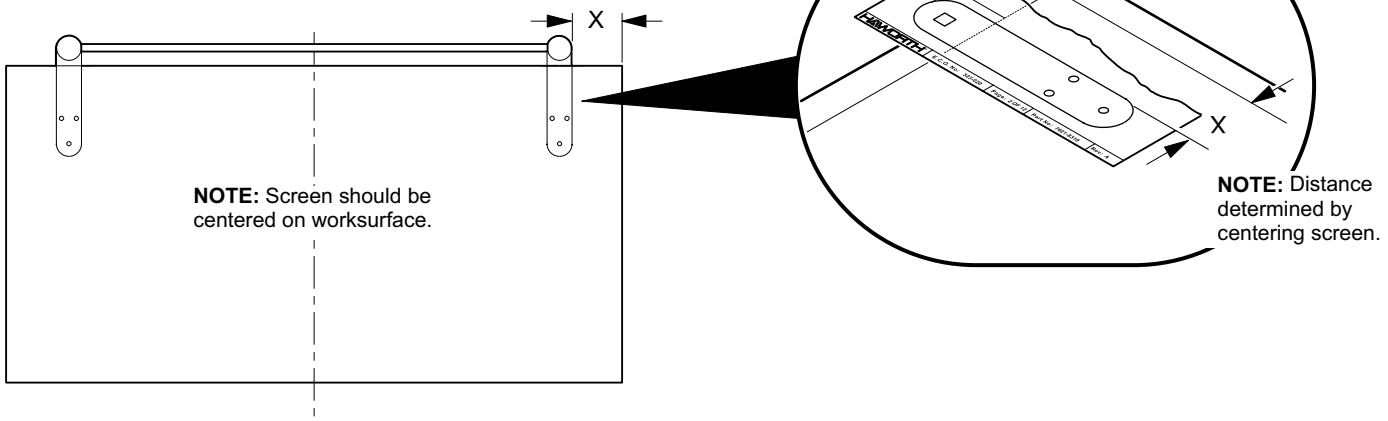




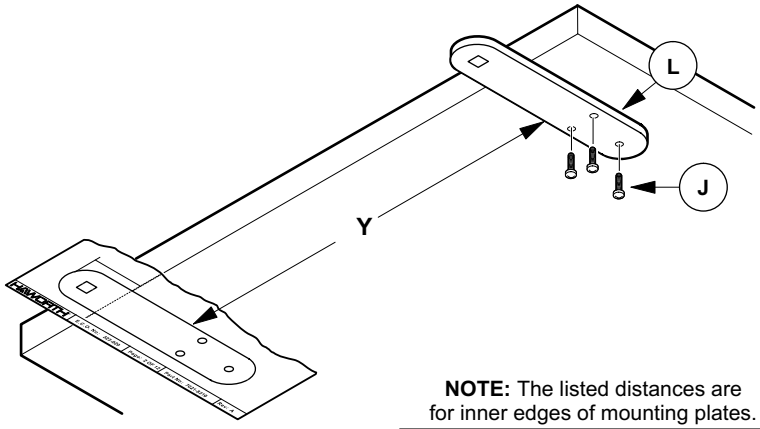
CUSTOMER SERVICE PHONE: 1-800-426-8562

DESK MOUNTED SCREENS - ON OTHER WORKSURFACES

1 **Determine mounting location of screen on the worksurface. Use template below.**

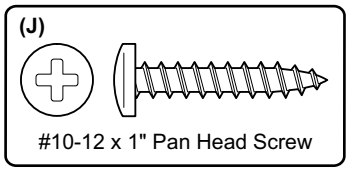


2a **Install bracket. Measure from inner edge of bracket (L) to locate and install other bracket (L).**

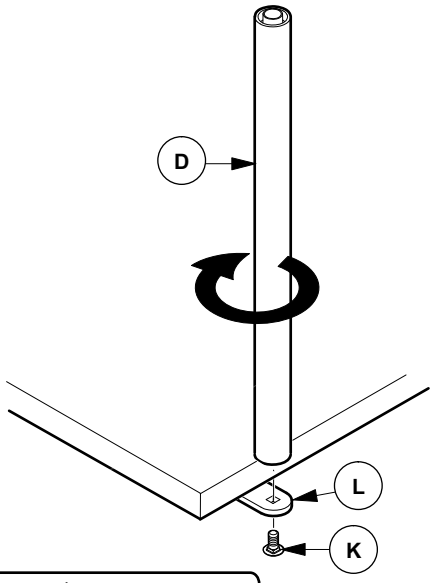


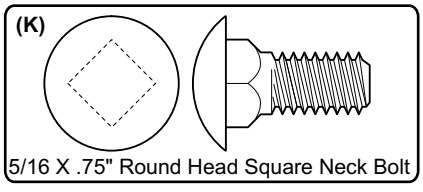
NOTE: The listed distances are for inner edges of mounting plates.

Worksurface Width	"Y" Distance
24"	21-7/16"
30"	27-7/16"
36"	33-7/16"
42"	39-7/16"
48"	45-7/16"
54"	51-7/16"
60"	57-7/16"

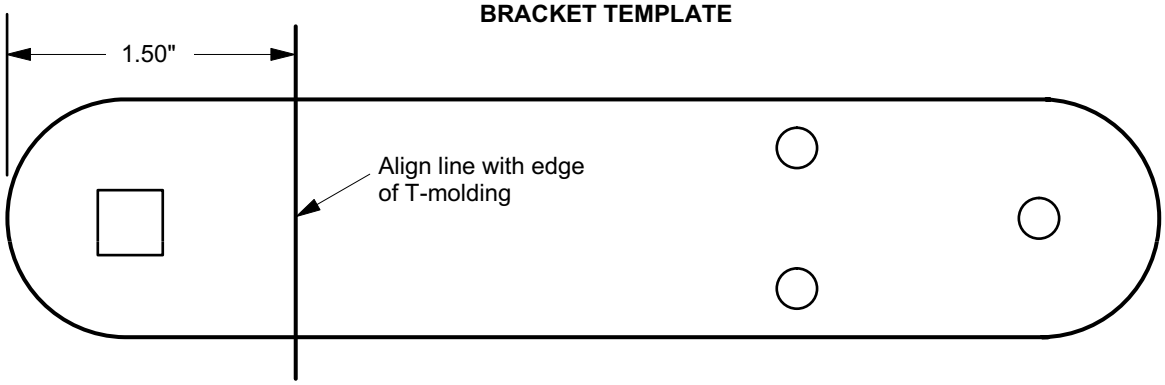


2b **Install mounting plates (L) to vertical columns (D).**



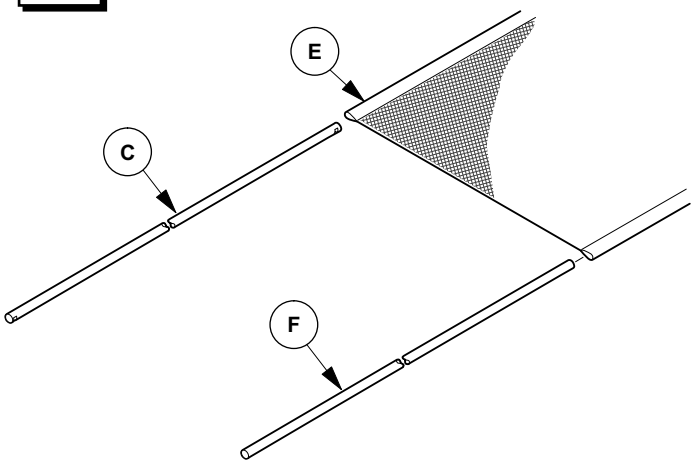


BRACKET TEMPLATE



FOR FABRIC SCRIM INSERTS

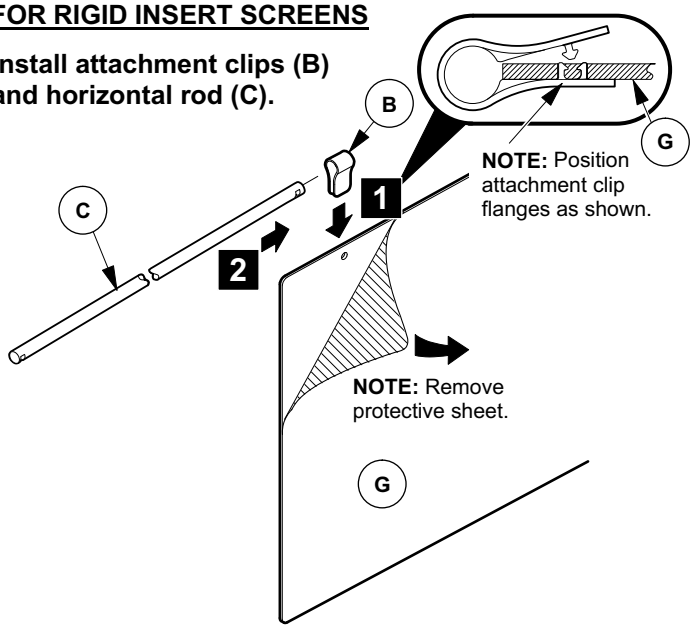
3 **Insert horizontal rods (C) and (F) into fabric scrim insert (E).**



OR

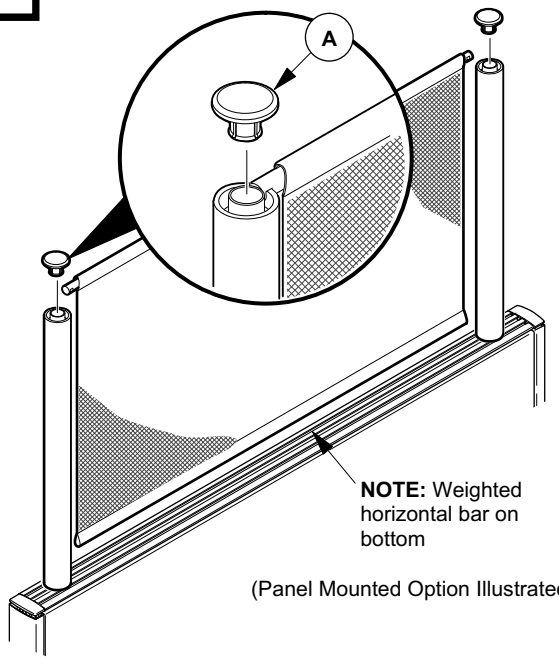
FOR RIGID INSERT SCREENS

Install attachment clips (B) and horizontal rod (C).



FOR FABRIC SCRIM INSERTS

4 **Install fabric scrim insert and screen top cap (A). Center scrim insert between verticals.**

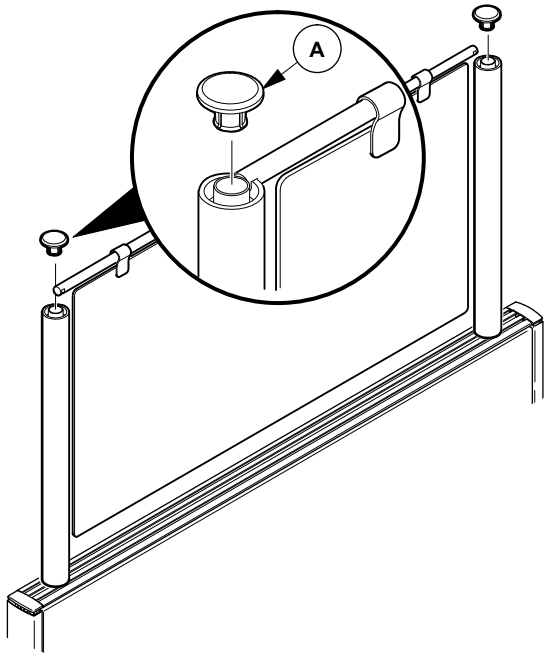


(Panel Mounted Option Illustrated)

OR

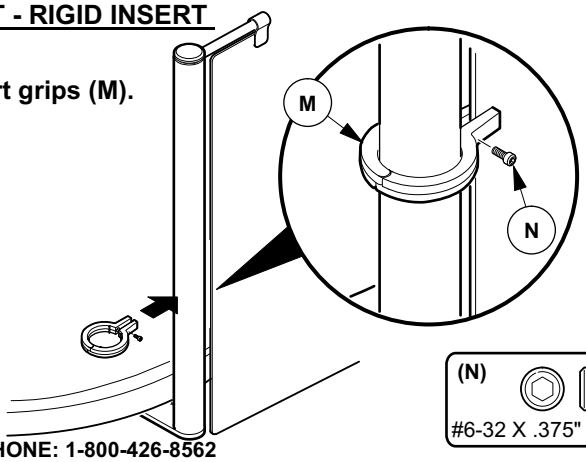
FOR RIGID INSERT SCREENS

Install rigid insert and screen top cap (A). Center rigid insert between verticals.



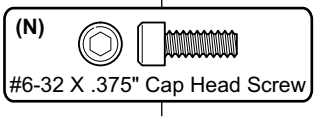
FOR DESK MOUNT - RIGID INSERT SCREENS ONLY

5 **Add support grips (M).**



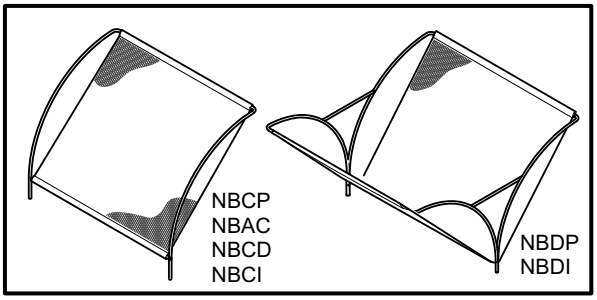
FOR PANEL MOUNT SCREENS ONLY

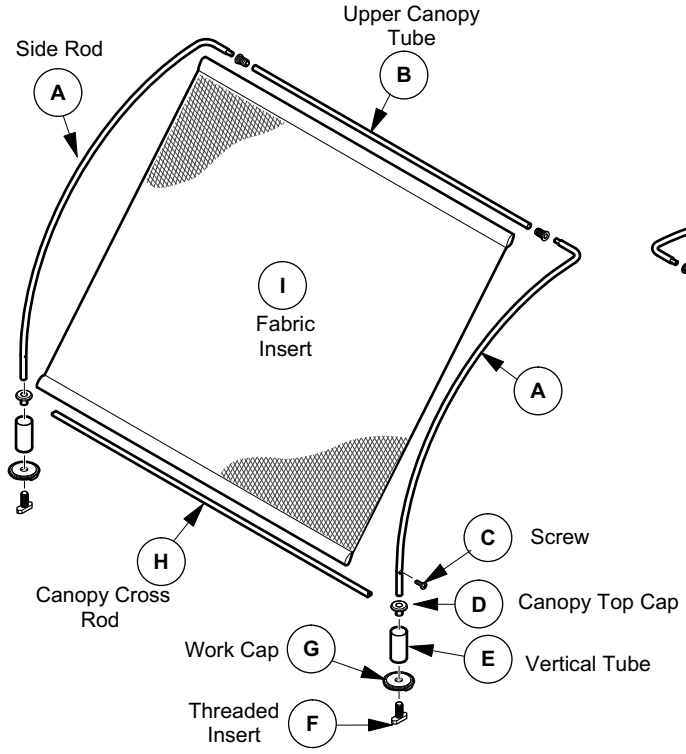
6 **To move panel mounted screens, twist vertical posts until threaded inserts click. Slide post to desired position and tighten. Verify threaded insert is engaged under top cap flanges.**

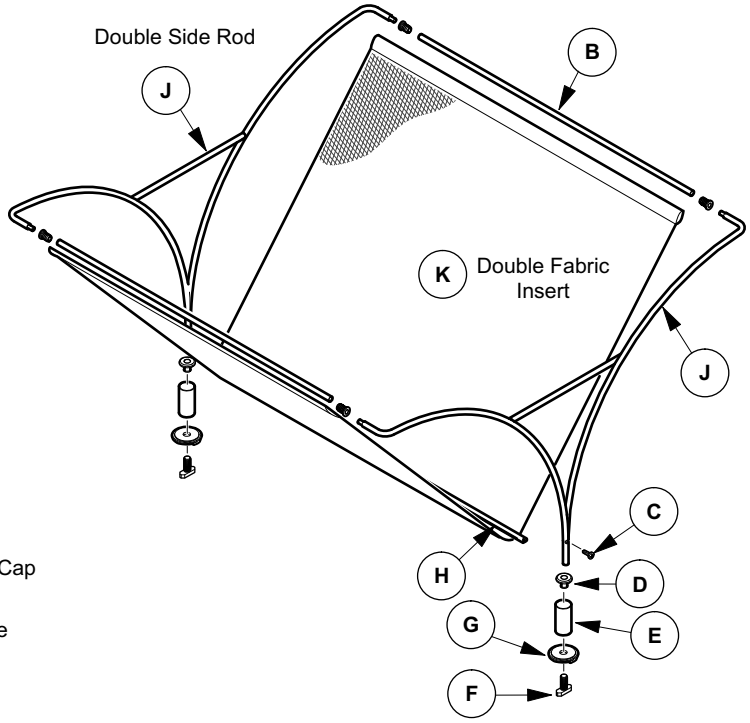


CUSTOMER SERVICE PHONE: 1-800-426-8562

CANOPIES

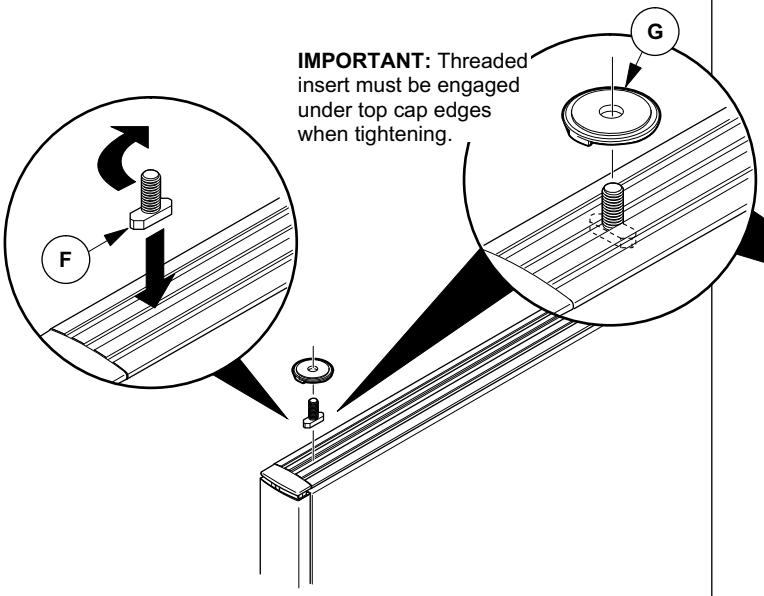




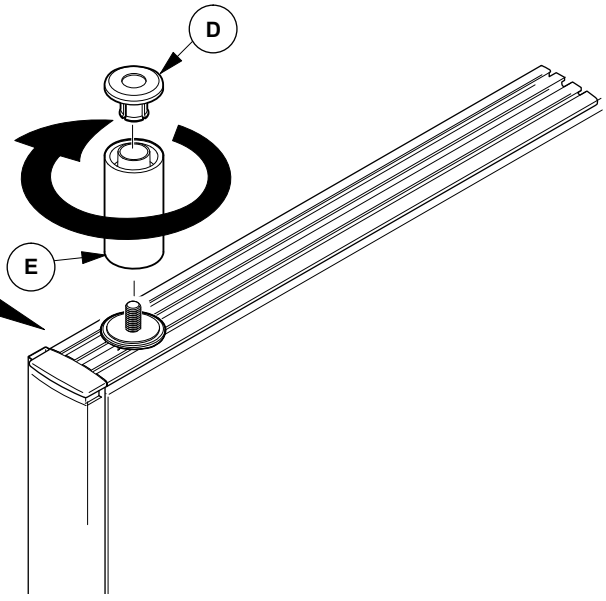


PANEL MOUNTED CANOPIES - Single and Double

1 **Install threaded insert (F) and work cap tube support (G).**

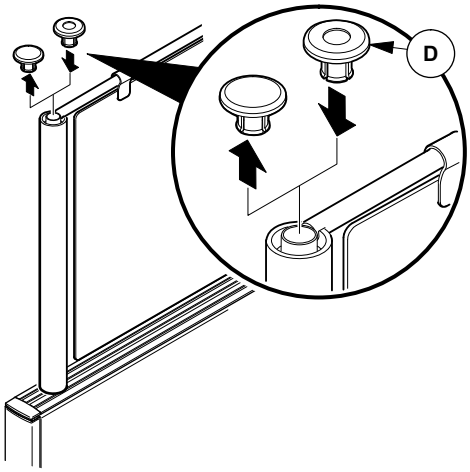


2 **Install vertical tubes (E) and top cap (D).**

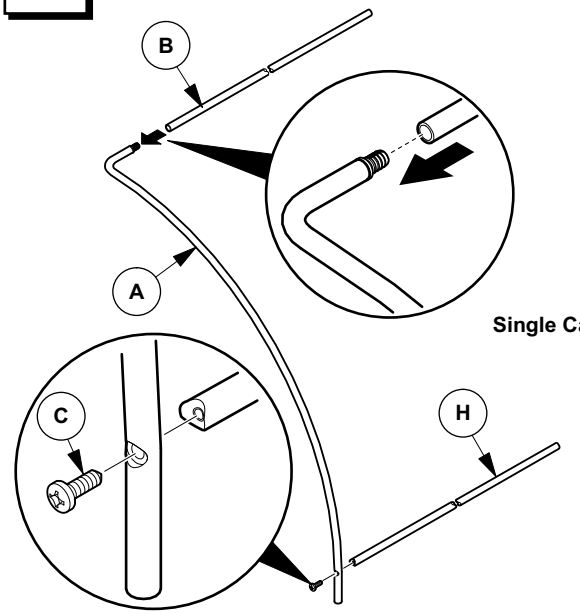


SCREEN MOUNTED CANOPIES ONLY

3 **Install canopy top cap (D).**

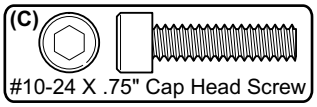


4 **Attach upper canopy tube (B) and canopy cross rod (H) to one side rod (A or J).**



Single Canopy

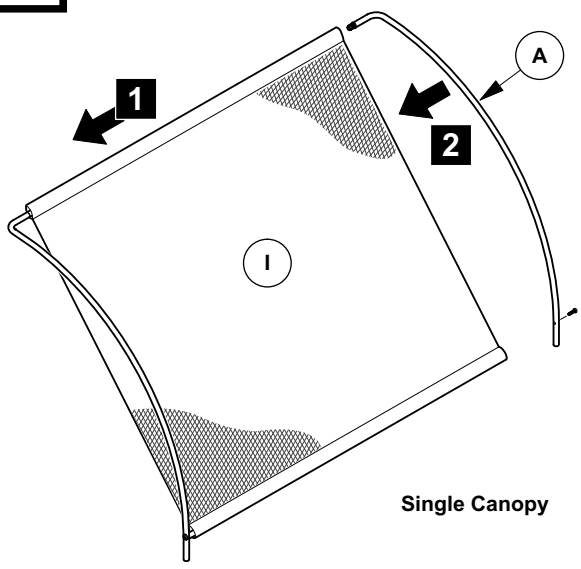
OR



Double Canopy

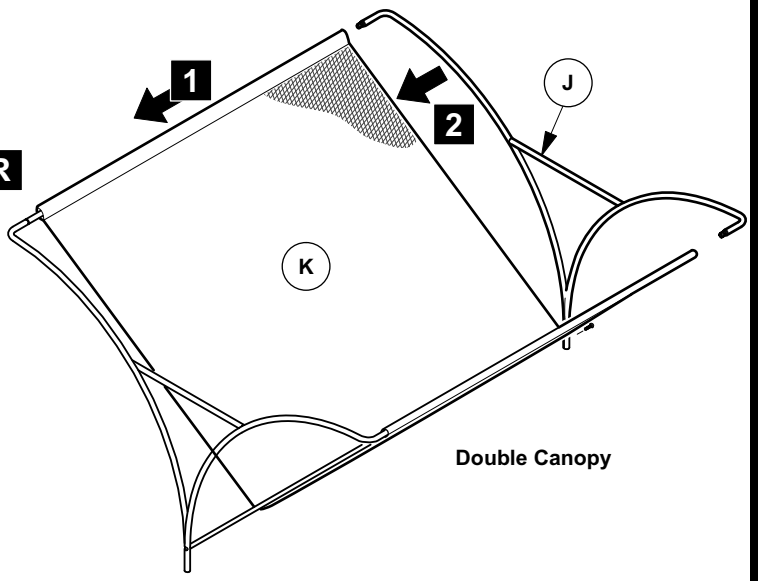
NOTE: See chart on page 1 for appropriate screw color.

5 **Install fabric insert (I or K) and remaining side rod (A or J).**



Single Canopy

OR

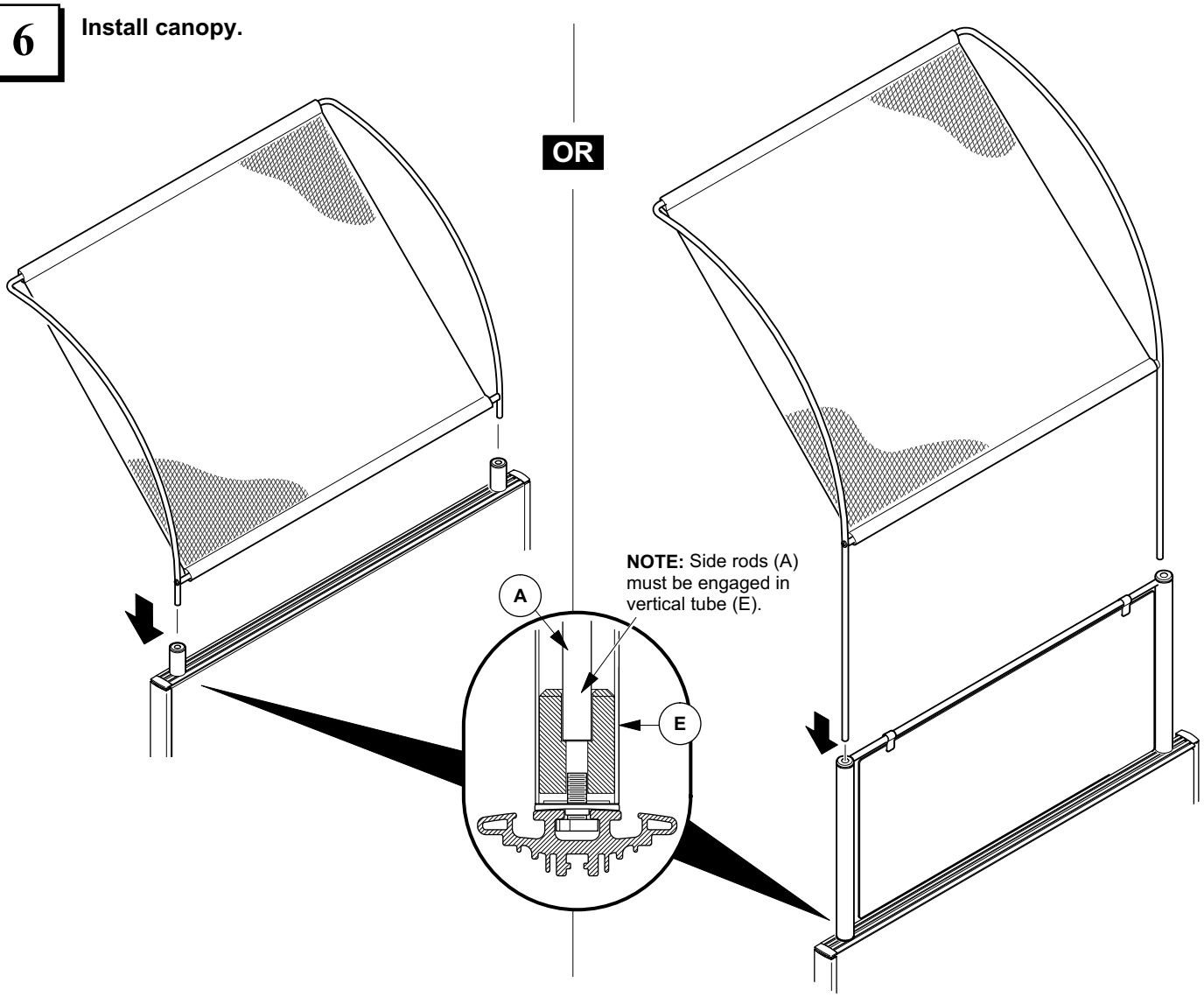


Double Canopy

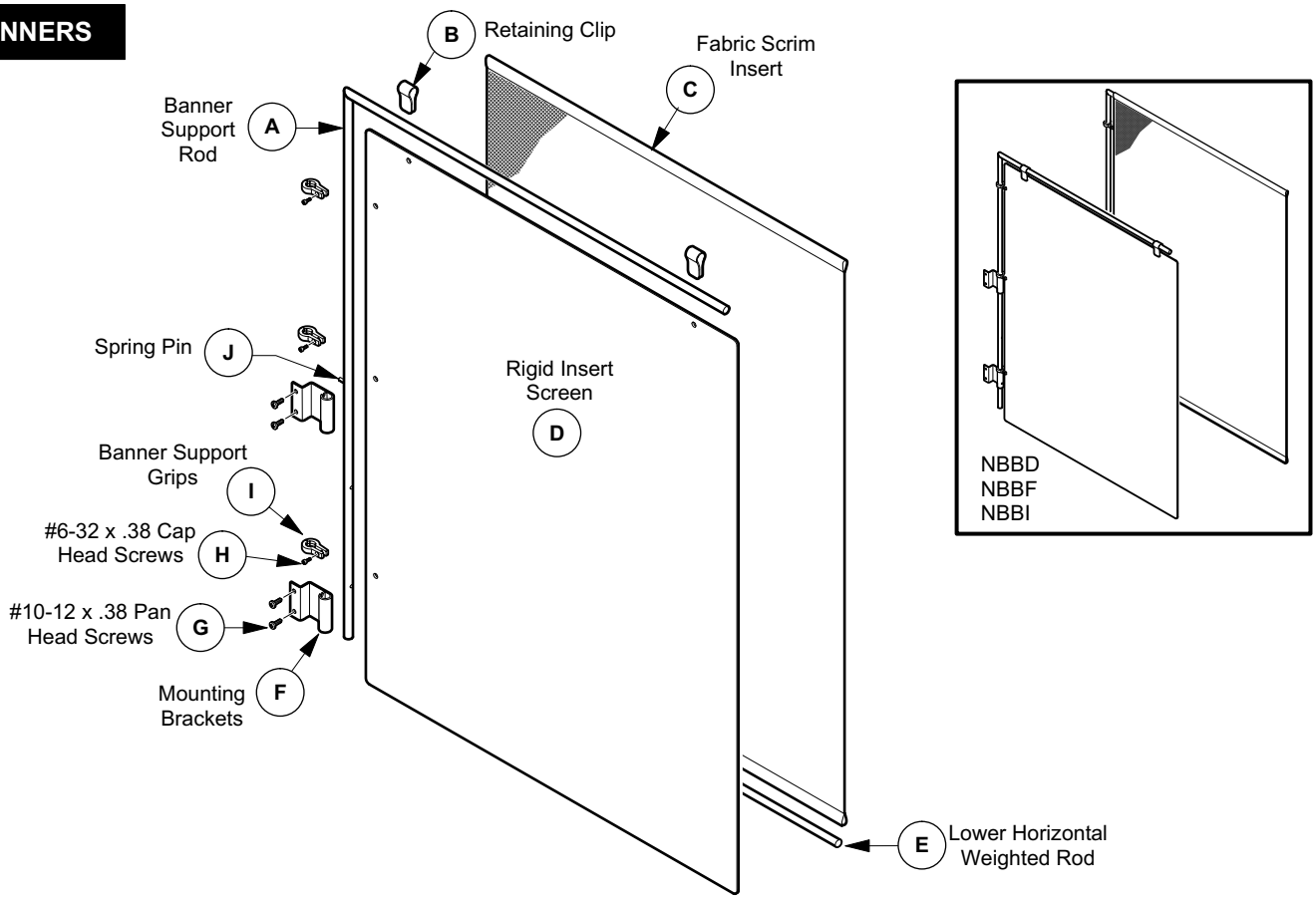
PANEL MOUNTED CANOPIES (UBCP & NBDP)

SCREEN MOUNTED CANOPIES (NBAC & NBCD)

6 **Install canopy.**



BANNERS

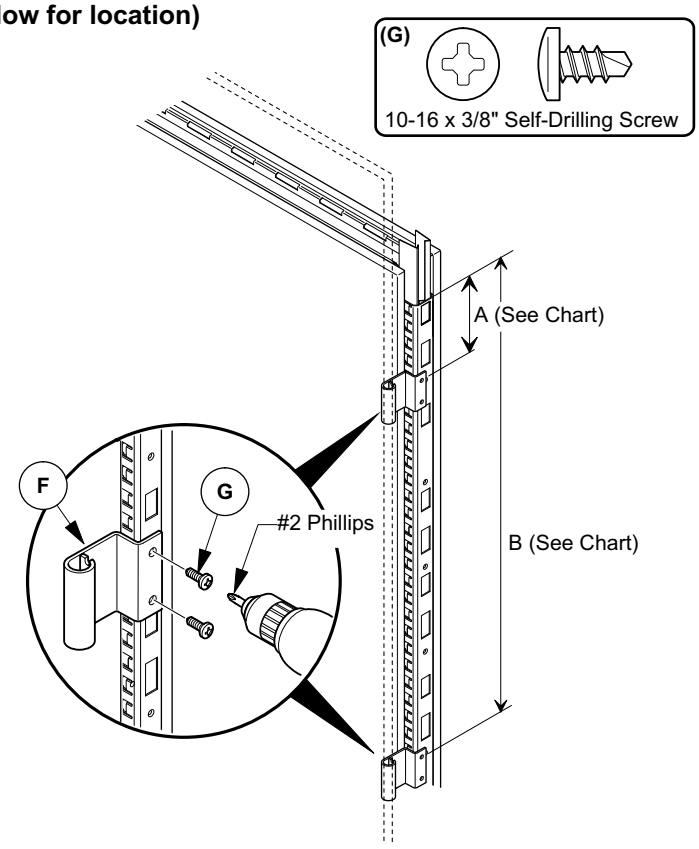


1 Install mounting brackets (F) (Refer to Chart below for location)

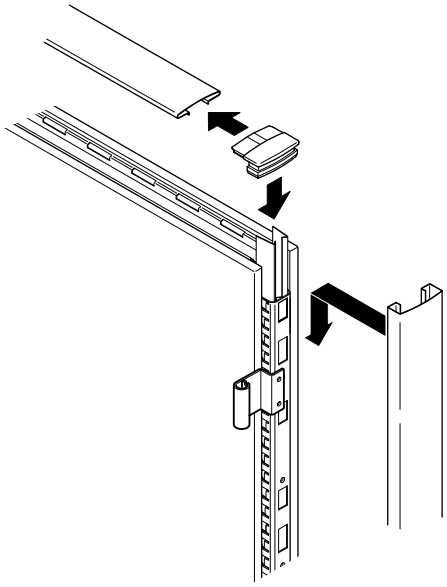
NOTE: Before installing mounting brackets **(F)** make sure there is enough ceiling clearance to install support rod **(A)**. If not, slide brackets **(F)** onto support rod **(A)** and install together. Rotate support rod parallel with panel until assembly is complete. Once banner is completely assembled rotate 90° to panel.

Banner Bracket Locations

NOTE:Dimensions are from top of panel connector to center of top hole in bracket				
		Panel Height	Desk-Height Banner	Panel-Height Banner
A	Top Bracket	48"	4-3/8"	4-3/8"
		53"	9-3/8"	9-3/8"
		64"	4-3/8"	4-3/8"
B	Bottom Bracket	48"	11-1/4"	31-1/2"
		53"	16-7/8"	36-1/2"
		64"	27-1/4"	47-1/2"

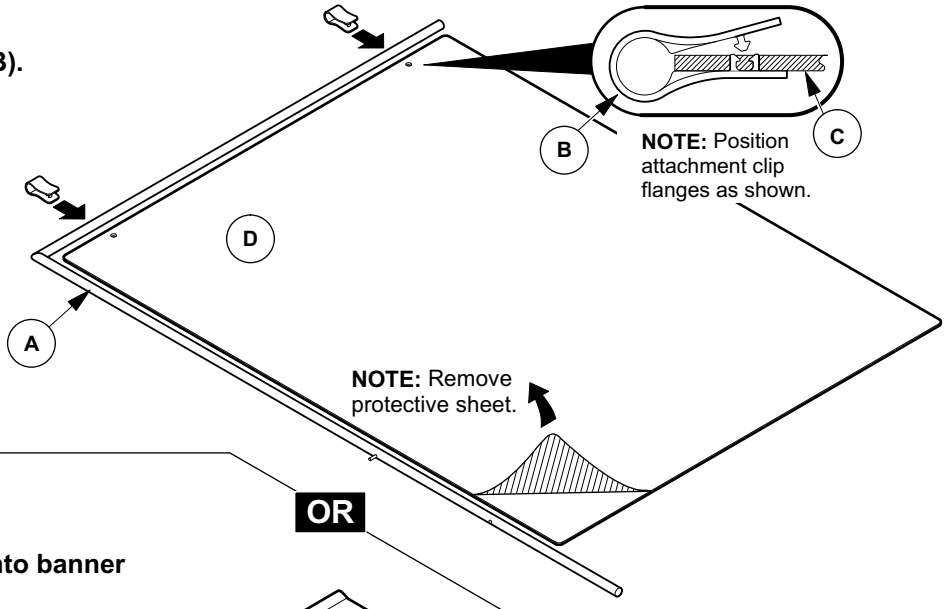


2 **Install trim.**



FOR RIGID INSERT SCREENS

3 **Install retaining clips (B).**

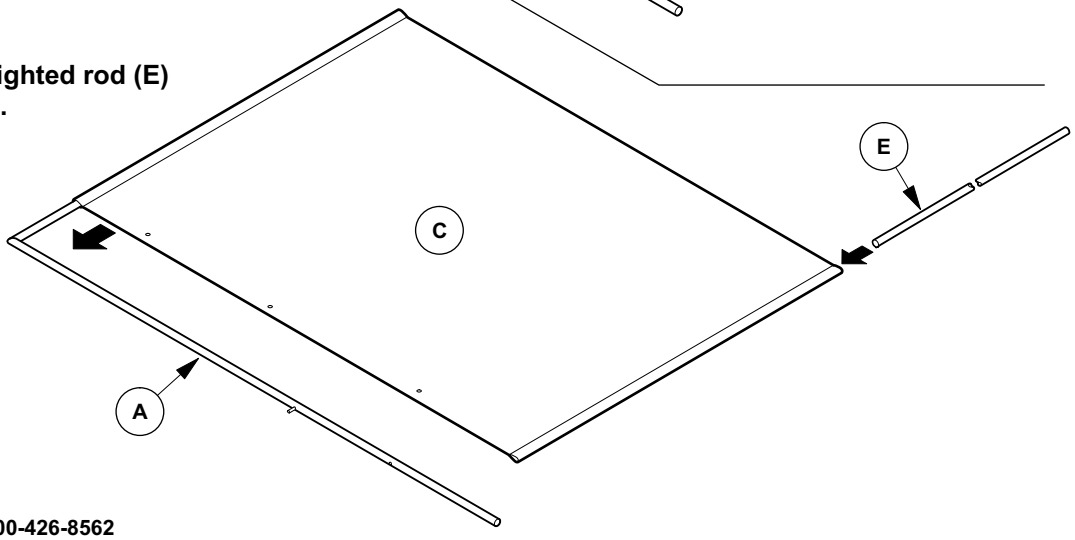


OR

FOR FABRIC SCRIM INSERTS

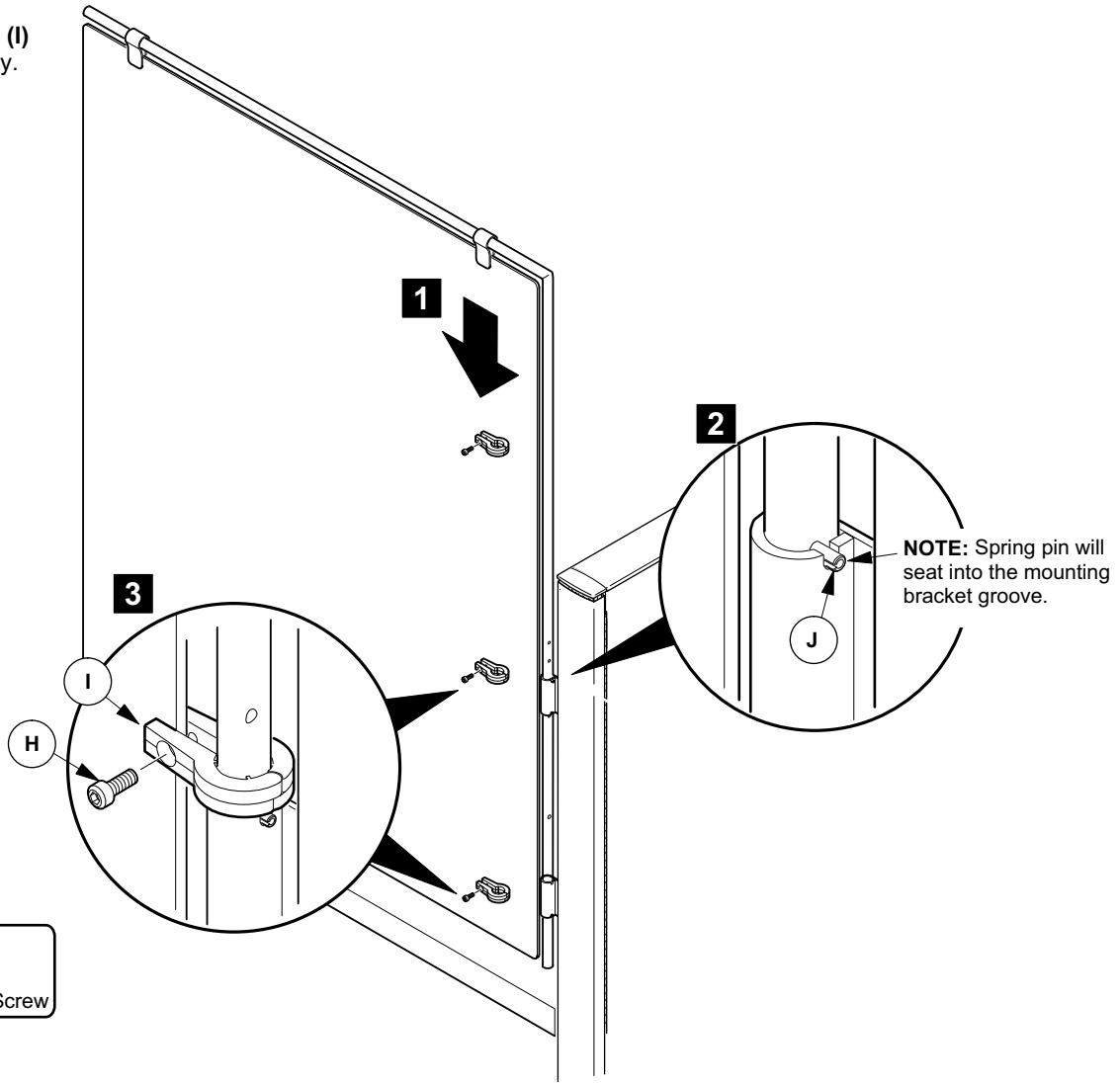
Insert fabric scrim insert (C) onto banner support rod (A).

Insert lower horizontal weighted rod (E) into fabric scrim insert (C).



4 Install banner.

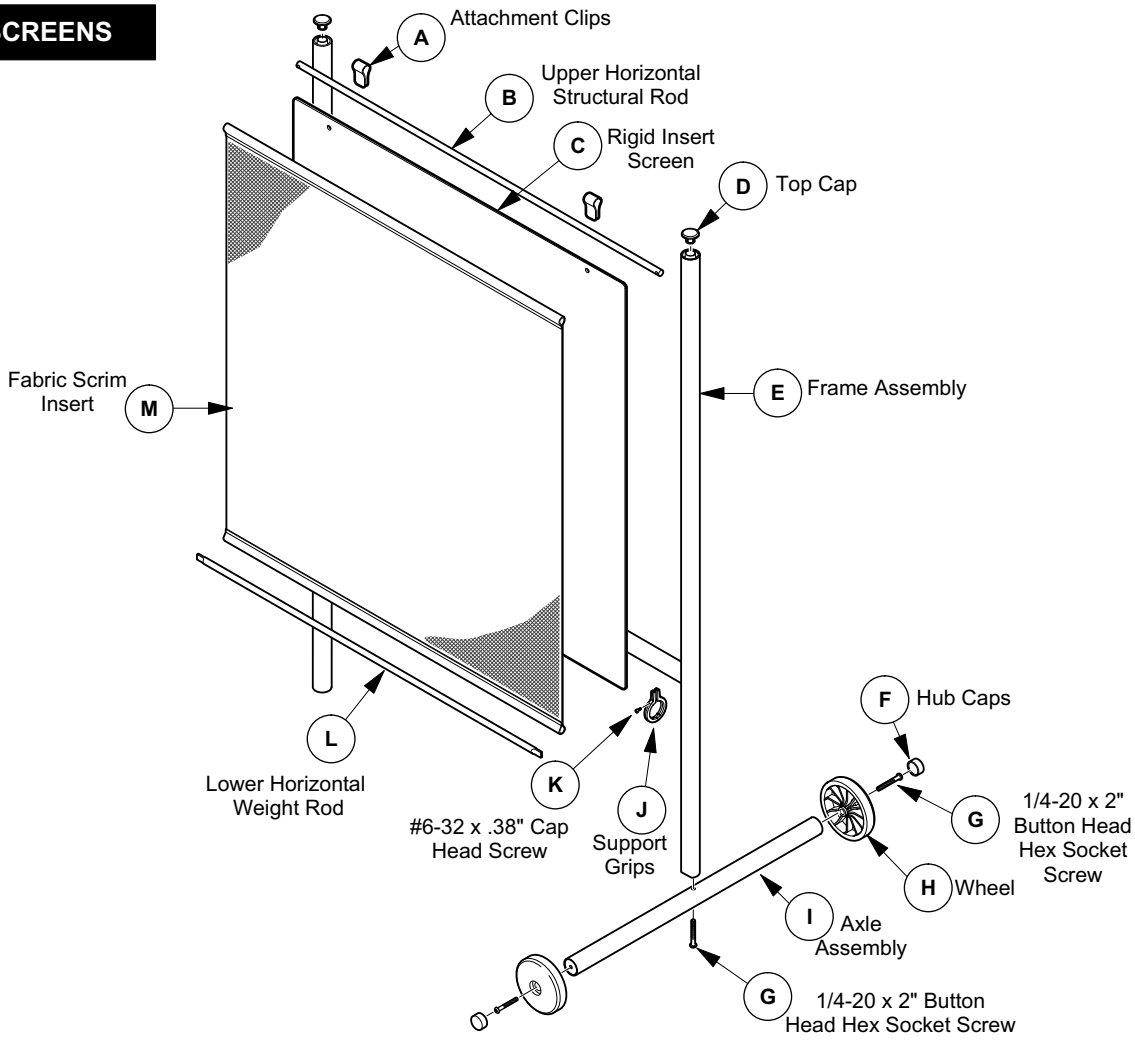
NOTE: Install support grips **(I)** for rigid material Inserts only.



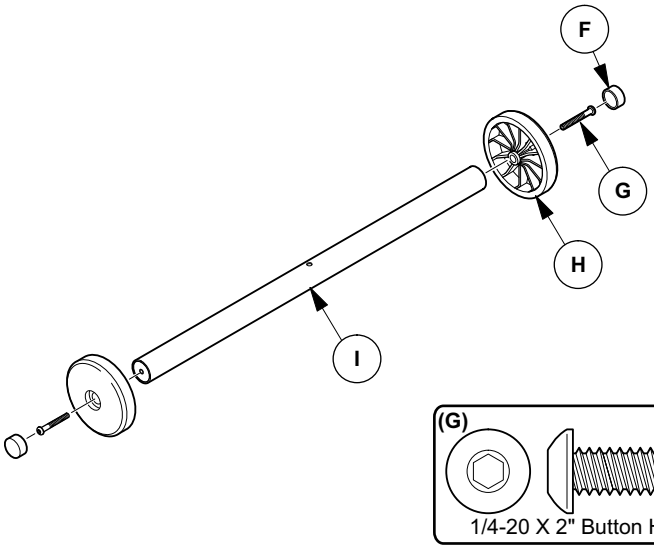
(H)

#6-32 X .375" Cap Head Screw

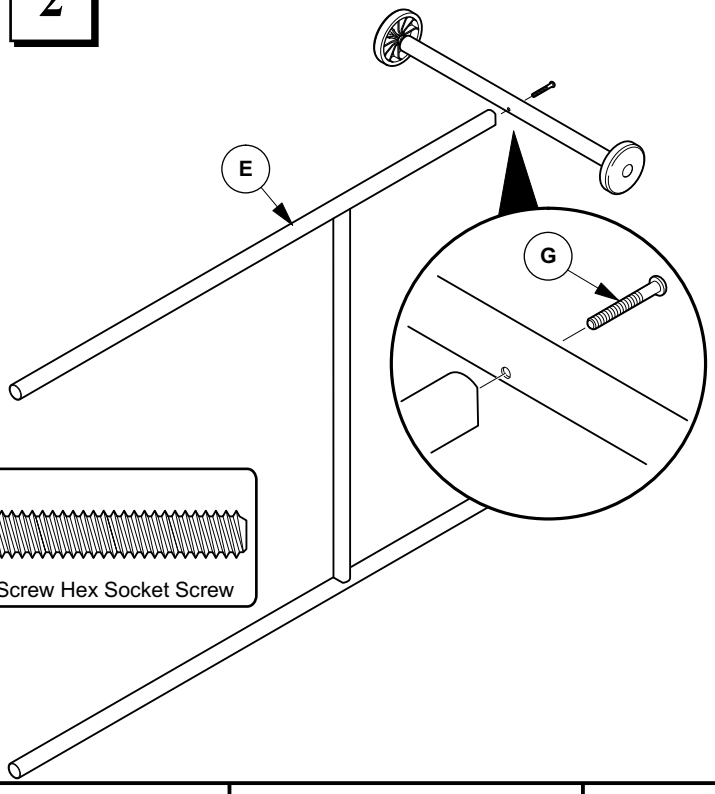
FREESTANDING SCREENS



1 **Assemble wheels (H). Snap on hub caps (F).**



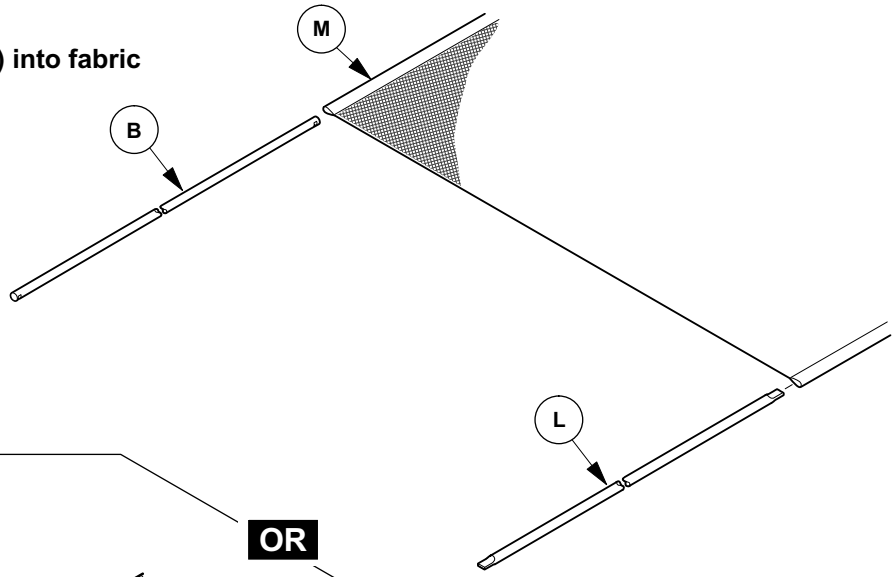
2 **Assemble wheel assembly to frame (E).**



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FOR FABRIC SCRIM INSERTS

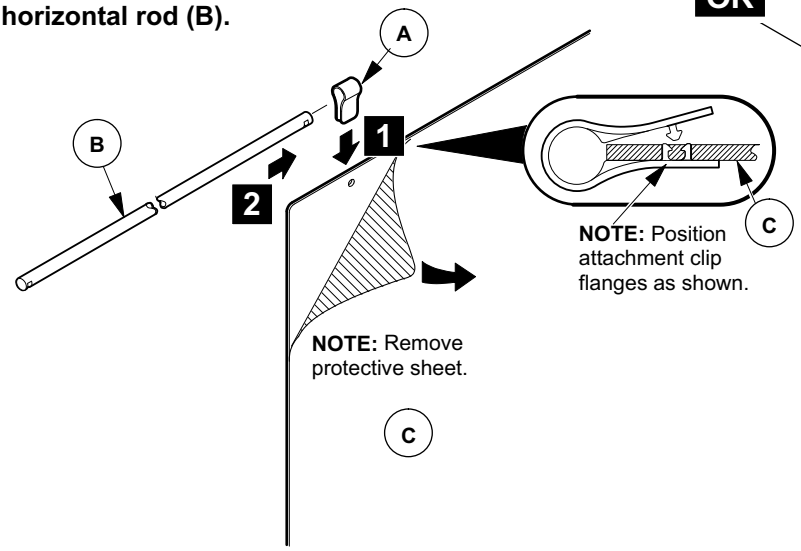
3 **Insert horizontal rods (B) and (L) into fabric scrim insert (M).**



FOR RIGID INSERT SCREENS

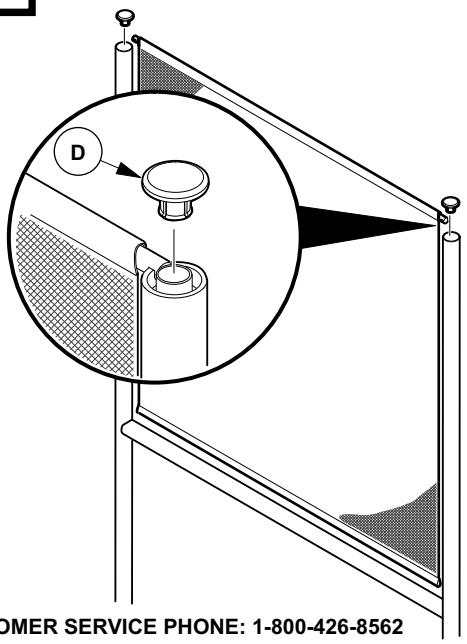
Install attachment clips (A) and horizontal rod (B).

OR



FOR FABRIC SCRIM INSERTS

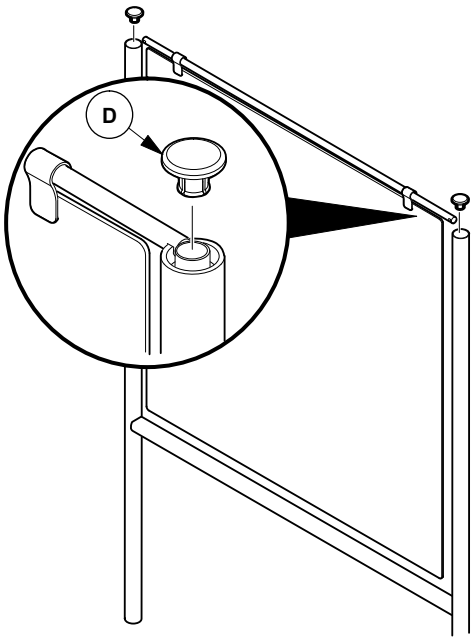
4 **Install fabric scrim insert and screen top cap (D).**



FOR RIGID INSERT SCREENS

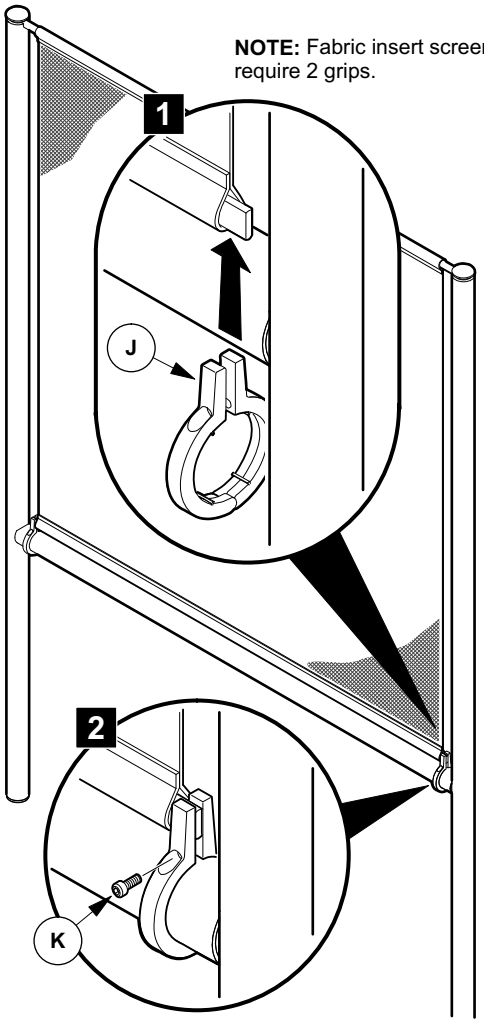
Install rigid insert and screen top cap (D).

OR



FOR FABRIC SCRIM INSERTS

4 **Center fabric insert (M) in frame and install grips (J).**



OR

FOR RIGID INSERT SCREENS

Center rigid insert screen (C) in frame and install grips (J).

