PLACES® FREESTANDING FURNITURE
TRANSITION BRIDGE & TRANSITION RETURN
Installation Instruction

Transition Bridge or Transition Return Assembly

NOTE: The transition bridge or transition return must always be assembled and set in place before any other adjoining units. The transition bridge shell (factory assembled) consists of two transition end panels and one work surface top. The transition return shell (factory assembled) consists of one full width end panel, one transition end panel and one work surface top.

The transition bridge or transition return is always attached to either a corner unit, or a desk or credenza, or an end supported convergent unit as part of an on-sight assembly (Figs. 1A, 1B).

When attaching a transition return or bridge to an end panel supported convergent unit, follow steps 1 thru 4 below. Then proceed according to installation instructions provided with convergent unit.

1. If a drawer pedestal is required per layout plan, refer to "Transition Return Drawer Pedestal" Installation Instructions before proceeding.
2. Attach the L-shaped bracket to the predrilled transition end panel using two (2) #10 X 1/2" pan head screws provided (Fig. 2).
3. Attach the flat support bracket to the predrilled underside of the transition shell top, using two (2) #12-11 X 1" truss head screws provided (Fig. 2).

NOTE: Attach brackets to both ends of the bridge shell. Attach brackets to only the transition end panel side of the return shell.

4. Remove adhesive backing from the light block gasket and press it into place vertically on the outside surface of the transition support panel near the back edge, being careful not to cover any predrilled holes.If the transition unit is to be attached to a unit with a ¾ modesty panel, trim the gasket to length so that when assembled, the gasket stops 9¾" from the floor line (Fig. 3).

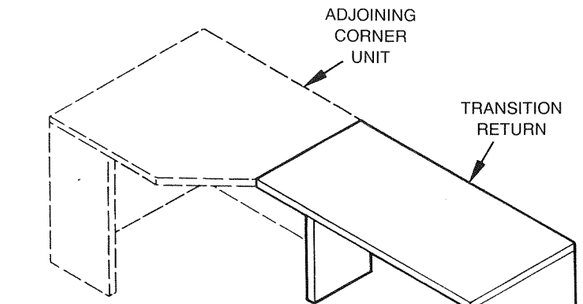


FIG. 1A

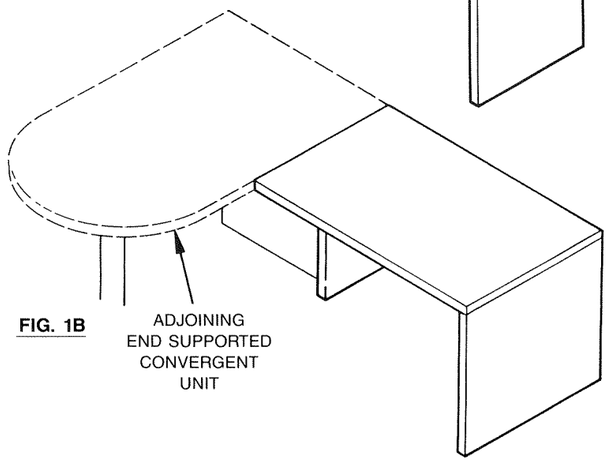


FIG. 1B

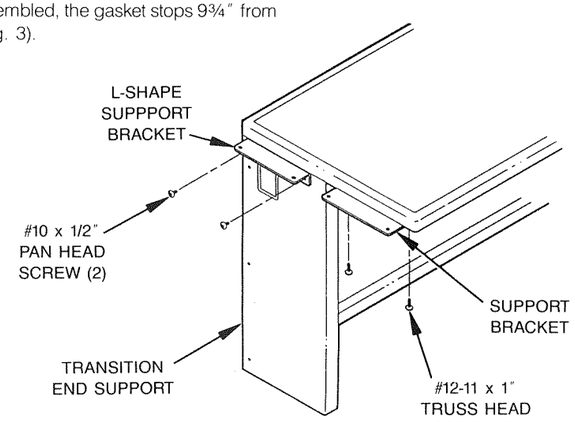


FIG. 2

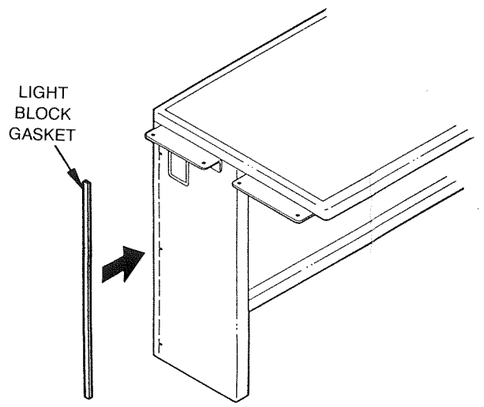


FIG. 3

5. Adjust glides on the transition unit to level it.
6. Position the next adjoining unit in place on the support brackets. Align the two units so that the adjoing top edges are fit tightly together (Fig. 4).
7. Fasten the adjoining unit to the support brackets using four (4) #12-11 X 1" truss head screws provided (Fig. 5).
8. Fasten the lower end of the adjoining unit modesty panel to the transition end panel using one (1) #10 X 1/2" pan head screw. Insert the screw through the lower hole in the end of the modesty panel and into the predrilled hole in the transition end panel. Tighten the screw until a straight reveal line between the end panel and modesty panel is achieved (Figs 6A & 6B).
9. Continue to attach all units in succession, according to layout plan and installation instructions provided with each unit. Adjust glides on units. All tops must be level.

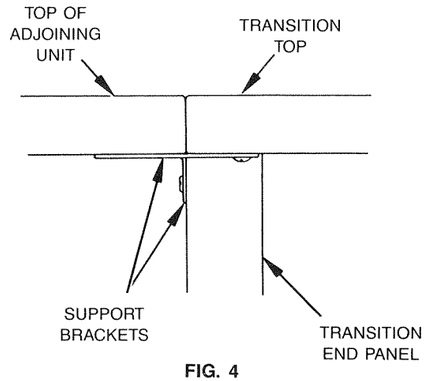


FIG. 4

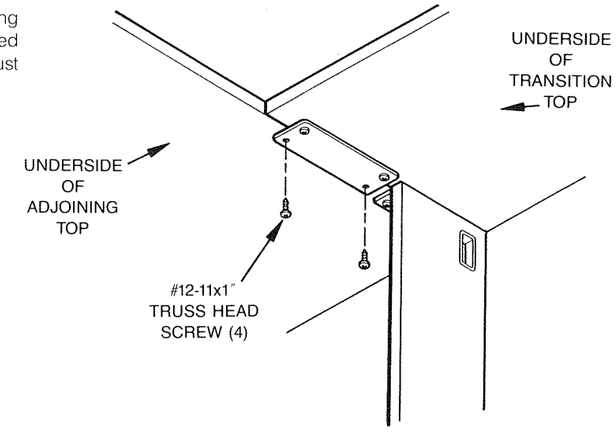


FIG. 5

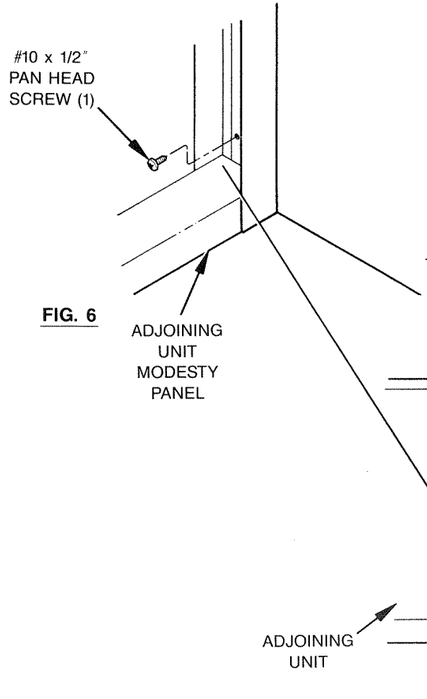


FIG. 6

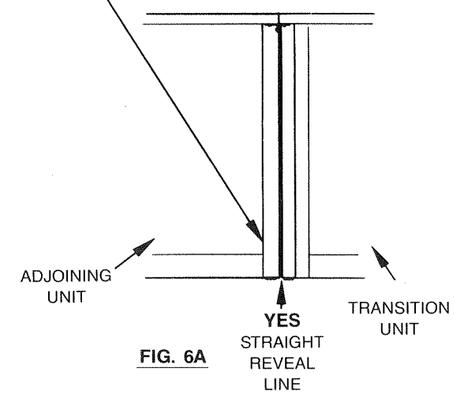


FIG. 6A

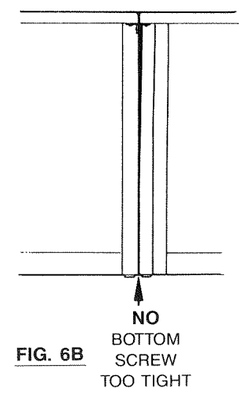


FIG. 6B

Transition Return Reconfiguration Instructions

A transition return may be dissasembled and converted to an opposite handed unit. The following instructions cover this procedure.

1. If a drawer pedestal is mounted to the underside of the return top, empty the drawers of their contents and remove the drawers from the housing according to instructions provided with drawer pedestal unit.
2. Remove the #12-11 X 1" truss head screws which attach the adjacent unit to the transition unit support brackets. Set the screws aside (Fig. 7).
3. Remove the screw which connects the adjoining unit's modesty panel to the transition end panel and set the screw aside (Fig. 8).
4. Remove the screws which secure both support brackets to the transiton return. Set the brackets and the screws aside (Fig. 9).
5. Place the transition return upside down on a clean carpeted or padded floor.
6. If a drawer pedestal is attached to the underside of the top, remove the four (4) #14 X 1" hex head self-tapping screws holding the pedestal in place and set the pedestal and screws aside (Fig. 10).

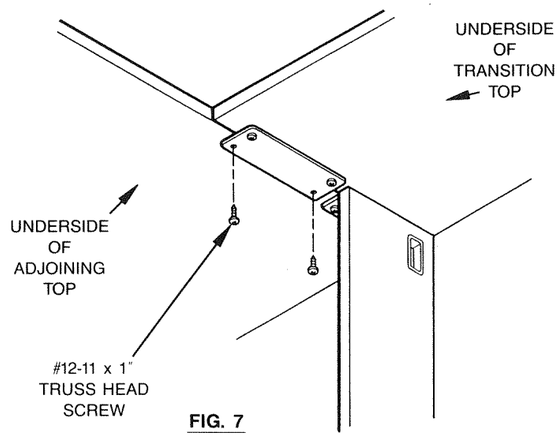


FIG. 7

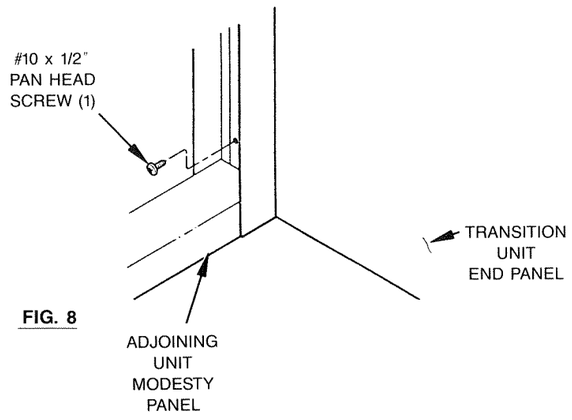


FIG. 8

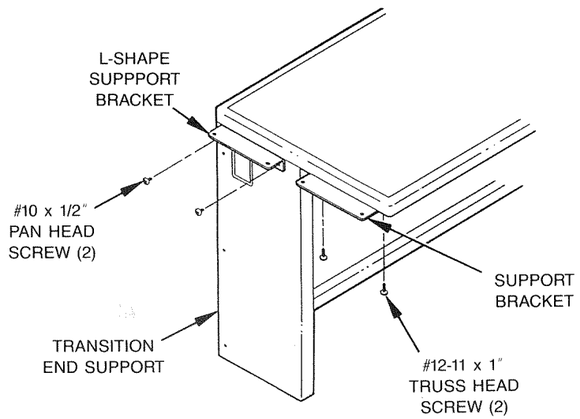


FIG. 9

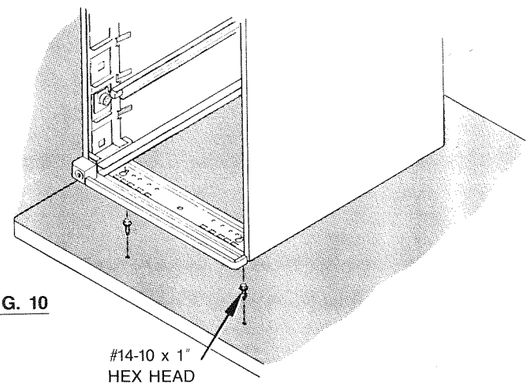


FIG. 10

7. Remove three (3) screws from each corner bracket. Remove the three (3) screws which attach the modesty panel to the top. Remove the glides from the full depth end panel. Set the screws, corner brackets and glides aside (Fig. 11).
8. Remove the three (3) screws which attach the transition end panel to the modesty panel. Set them aside (Fig. 12).
9. To disengage the transition end panel from the unit, while holding the unit top firmly in place, push against the front edge of the transition end panel, freeing the modular clips in the end panel from engagement with the screws in the return top (Fig. 12). Set the transition end panel aside. Repeat this same procedure to disengage the full depth end panel/ modesty panel assembly from the top (Fig. 13).

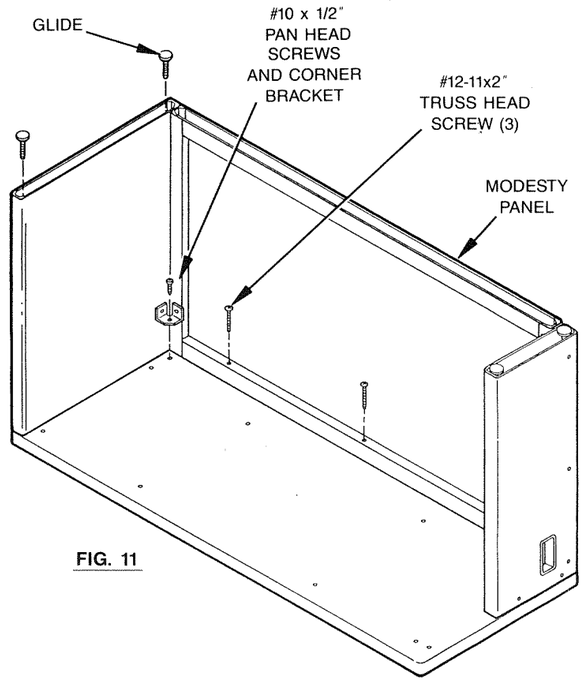


FIG. 11

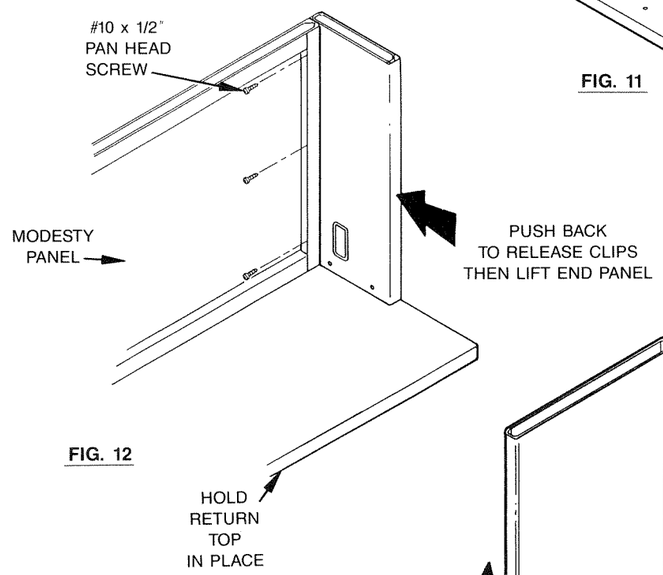


FIG. 12

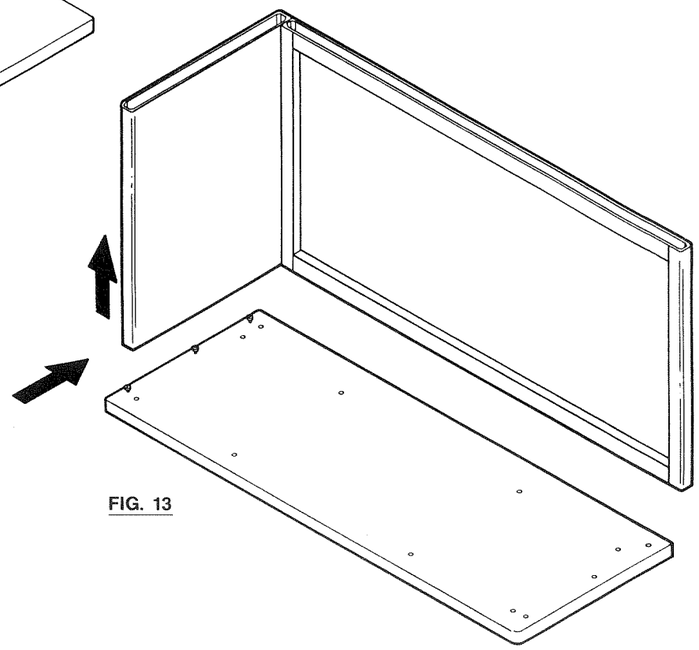


FIG. 13

10. Turn end panel/modesty panel assembly upside down on the floor and remove screws holding modular clips in place. Turn end panel/modesty panel assembly over again and fasten modular clips in place on end panel edge now facing up. **The open end of modular clips must face away from the modesty panel (Fig. 14).**

    NOTE: It is not necessary to remove or reposition the hardware on the transition end support panel.

11. Reposition the middle modular clip screw in the row of three screws in the transition return top so that it is 14½" from the front edge of the transition top. Remove the frontmost screw from the row of three screws (that screw which is most closely in line with pedestal housing screw holes near the front edge of the top). Place that screw into the hole on the opposite end of the return top and reposition the middle screw on this opposite end so that it is 14⅞" from the front edge of the top for a 30" deep work surface or 11⅞" for a 24" deep work surface (Fig. 15).

NOTE: If a three-quarter modesty panel is part of the assembly, see instructions for transition return with three-quarter modesty panel.

12. Set the end panel/modesty panel assembly in place on the return top aligning the three (3) screws with the openings in the three (3) modular clips in the end panel. Push the end panel forward so the screws fully engage the modesty clips. Center the end panel on the return top, (the front and back edges of the end panel should align with the front and back edges of the return top).
13. Assemble the transition end panel onto the opposite side of the return top in the same manner, aligning the two (2) screws with the two modular clips and pushing forward on the end panel for full engagement. Predrilled holes in the side of transition panel must be aligned with holes in modesty panel. The edge of the end panel should align with the edge of the return top.
14. Insert three (3) #10 X 1/2" pan head screws into the three holes along the inside edge of the modesty panel to attach the modesty panel to the transition end panel.
15. Thread the glides into the holes in the full end panel.
16. Set the corner bracket in place on the return top against the full end panel and the modesty panel. Attach the the corner bracket to the top using a #12-11 X 1 truss head screw.
17. Using the corner bracket as a template, drill .147 Dia. (#26 drill) holes into the end panel and the modesty panel. Attach the bracket to the end panel and modesty panel using two (2) #10-24 X 1/2" self-tapping pan head screws. Attach the second corner bracket to the transition end panel corner of the assembly in the same manner.

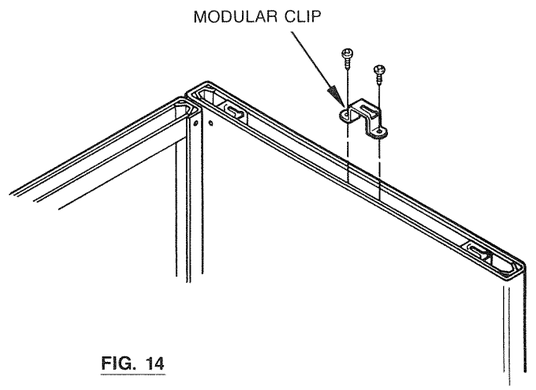


FIG. 14

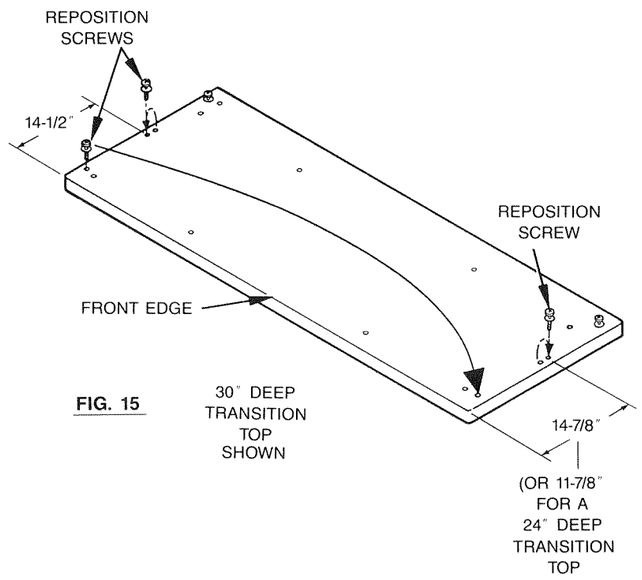


FIG. 15

30" DEEP TRANSITION TOP SHOWN

18. Attach the modesty panel to the return top using three (3) #12-11 X 2 truss head screws.

NOTE: Any holes left exposed in the end panels or modesty panel after completion of reconfiguration must be free of burrs and covered with adhesive backed, vinyl color dots (these may be obtained from your local dealer or Haworth Customer Service).

19. If a drawer pedestal is to be part of the reconfigured assembly, select the appropriate hole pattern in the underside of the return top. Start each of the four (4) #14-10 X 1" hex head, self-tapping screws in the holes, leaving a 3/16" gap between the top and each screw head.
20. Attach the pedestal housing to the underside of the top by placing the pedestal housing over the heads of the screws, sliding the housing forward (away from the modesty panel) until the screws seat in the small portion of the keyhole slots. Tighten screws securely.
21. Turn the assembled unit right-side-up.
22. Replace drawers according to instructions provided with drawer pedestal.
23. Adjust glides to level the unit. Install adjacent units sequentially as required. referring to installation instructions packaged with units.

NOTE: Do not use transition units with glides removed from the end panels.

Transition Return with Three-Quarter Modesty Panel Reconfiguration Instructions

NOTE: When reconfiguring a three-quarter modesty panel/end panel assembly, after removing the modesty panel/end panel assembly from the top:

1. Remove the screws which hold the modesty panel to the end panel.
2. Remove the molding from the end panel.
3. Reattach the full-depth end panel and the transition end panel to the top as described in previous instructions.
4. Reattach the modesty panel to the full depth end panel, making sure the front end of the modesty panel is even with the end panel and parallel with the edge of the return top. Using the modesty panel as a template, drill .147 Dia. (#26 drill) holes into the end panel. Attach the modesty panel to the end panels using the #10-24 X 1/2" self-tapping pan head screws.
5. Press the molding into place along the end seam below the modesty panel, being careful to cover both the end seam and any exposed holes.
6. Refer to instructions above.

Transition Return Drawer Pedestal Installation Instructions

Tools Required: Cross recess screwdriver and flat head screw driver.

NOTE: The drawer pedestal is only to be installed on the transition return unit. The transition bridge unit does not accept the drawer pedestal.

NOTE: When installing the pedestal on a newly received transition return, leave the return unit in an upside down position in the shipping carton (Fig. 16).

1. Remove drawers from drawer pedestal according to installation/removal instructions provided with drawer pedestal.

NOTE: The underside of the return top is predrilled for mounting the drawer pedestal. The drawer pedestal is only to be installed on the full depth end panel side of the transition return.

2. Start each of the four (4) #14-10 X 1" hex head self-tapping screws in the holes in the surface, leaving a 3/16" gap between the surface and the screw heads .
3. Attach the pedestal housing to the underside of the top by placing the pedestal housing over the heads of the screws, sliding the housing forward (away from the modesty panel) until the screws seat in the small portion of the keyhole slot. Tighten screws securely.
4. Turn the assembled unit right side up.
5. Replace drawers according to instructions provided with drawer pedestal.
6. Attach brackets and install adjoining units according to transition bridge and return installation instructions.

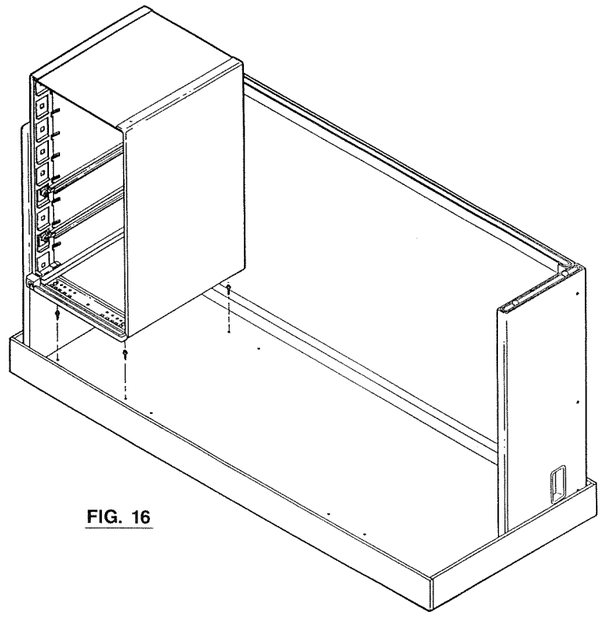


FIG. 16